



## PRIVACY POLICY

Protecting your private information is our priority. This Statement of Privacy applies to the [www.architect-us.com](http://www.architect-us.com) and architect-US and governs data collection and usage. For the purposes of this Privacy Policy, unless otherwise noted, all references to architect-US include [www.architect-us.com](http://www.architect-us.com). The architect-US website is a information site. By using the architect-US website, you consent to the data practices described in this statement.

### *Collection of your Personal Information*

Architect-US may collect personally identifiable information, such as your name. We may gather additional personal or non-personal information in the future.

Information about your computer hardware and software may be automatically collected by Architect-US. This information can include: your IP address, browser type, domain names, access times and referring website addresses. This information is used for the operation of the service, to maintain quality of the service, and to provide general statistics regarding use of the architect-US website.

Architect-US encourages you to review the privacy statements of websites you choose to link to from Architect-US so that you can understand how those websites collect, use and share your information. Architect-US is not responsible for the privacy statements or other content on websites outside of the Architect-US website.

### *Use of your Personal Information*

Architect-US collects and uses your personal information to operate its website(s) and deliver the services you have requested.

Architect-US may also use your personally identifiable information to inform you of other products or services available from architect-US and its affiliates. Architect-US may also contact you via surveys to conduct research about your opinion of current services or of potential new services that may be offered.

Architect-US does not sell, rent or lease its customer lists to third parties.

Architect-US may share data with trusted partners to help perform statistical analysis, send you email or postal mail, provide customer support, or arrange for deliveries. All such third parties are prohibited from using your personal information except to provide these services to Architect-US, and they are required to maintain the confidentiality of your information.

Architect-US will disclose your personal information, without notice, only if required to do so by law or in the good faith belief that such action is necessary to: (a) conform to the edicts of the law or comply with legal process served on Architect-US or the site; (b) protect and defend the rights or property of architect-US; and, (c) act under exigent circumstances to protect the personal safety of users of Architect-US, or the public.

### ***Security of your Personal Information***

Architect-US secures your personal information from unauthorized access, use or disclosure.

### ***Children Under Thirteen***

Architect-US does not knowingly collect personally identifiable information from children under the age of thirteen. If you are under the age of thirteen, you must ask your parent or guardian for permission to use this website.

### ***Opt-Out & Unsubscribe***

We respect your privacy and give you an opportunity to opt-out of receiving announcements of certain information. Users may opt-out of receiving any or all communications from architect-US by contacting us here [training@architect-us.com](mailto:training@architect-us.com)

### ***Changes to this Statement***

Architect-US will occasionally update this Statement of Privacy to reflect company and customer feedback. architect-US encourages you to periodically review this Statement to be informed of how architect-US is protecting your information.

### ***Contact Information***

Architect-US welcomes your questions or comments regarding this Statement of Privacy. If you believe that Architect-US has not adhered to this Statement, please contact architect-US at [training@architect-us.com](mailto:training@architect-us.com)

Effective as of October 04, 2014